"Here at Panola College, we pride ourselves on individual attention and smiling faces."
-- Dr. Gregory Powell, President
Interactive PowerPoint

When you see a word written in orange, hover your mouse over the word and left click. It will take you to the Panola College web page or document that discusses that item in more detail.
ACADEMIC CALENDAR

A list of important dates throughout the semester.

- Semester beginning/end dates
- Add/Drop dates
- Last date to withdraw
- Payment/Void dates
- Final Exam Schedule
- 6-Course Drop Rule
DEGREES FOR TRANSFER

CERTIFICATES

CAREER AND TECHNICAL DEGREES

DEGREES AND CERTIFICATES

PANOLA COLLEGE
SAMPLE FALL SCHEDULE

PANOLA COLLEGE

COURSE DESCRIPTIONS

EDUC 1100 -- LEARNING FRAMEWORKS
ENGL 1301 -- COMPOSITION I
HIST 1301 -- U.S. HISTORY I
MATH 0314 -- ALGEBRAIC FOUNDATIONS*
MATH 1314 -- COLLEGE ALGEBRA
KINE 1119 -- WALKING I
SPCH 1315 -- PUBLIC SPEAKING

TOTAL 18 HOURS**

*Some students may need remedial Math/Reading/Writing classes

**18 hours is maximum course load without approval from VP of instruction.
UNDERSTANDING COURSE NUMBERS

Course Level
0 = Remedial
1 = Freshman
2 = Sophomore

ENGL 1301.101 Composition I

Subject Area

Section Number

Name of Course

Number of Credit Hours the class is worth
CANVAS

THE LEARNING MANAGEMENT SYSTEM (LMS) SOFTWARE PACKAGE THAT INSTRUCTORS USE TO DELIVER COURSE CONTENT.

To log in to Canvas, enter your full student email address (ex: ab12345@students.panola.edu). Your password is a combination of the lowercase letters "pc" and then your 6-digit student ID number.

LINK to self-enroll in the Canvas Student Training course.
STUDENT EMAIL
The primary source of communication from Student Services and all other offices on campus.

To log in to your student email account, enter your full email address. Your default password is three 0s followed by your student ID number (ex: 000123456).

If you are having trouble accessing your student email account, contact admissions@students.panola.edu or 903-693-2038.
Access your Student ID, grades, schedules, billing statements, and unofficial transcript.

Sign-up for Emergency Alerts to be texted to your cell phone.

Update your contact information and FERPA permissions.

Register for classes, order your books, pay your bill and review your financial aid.

Access CampusConnect by entering your 6-digit ID number. Your PIN is the last 4 digits of your social security number.
Classroom Etiquette

Be respectful of your instructor!

Do not fall asleep in class!

Do not talk to each other while the professor is lecturing!

If you must miss class, contact your instructor!

Visit with professors during office hours to discuss any problems you are having!

Do not have your phone out during class!

Turn assignments in on time!
Study Time Suggestions

- Avoid cram sessions!
- Manage your time effectively by keeping a calendar!

- Remove distractions - turn off your TV and put cell phone in another room.
- Study in between classes.

- When you finish a chapter in your textbook, write a summary or make flash cards.
- Study in 20-50 minute increments.

- Organize a study group
- Make a quiz for yourself
  - Go to tutoring
<table>
<thead>
<tr>
<th>Question or concern</th>
<th>Help is available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where do I go if...</td>
<td>panola.edu (Human Resources tab, Personnel Directory link)</td>
</tr>
<tr>
<td>...I want to find an email address, phone number or office location of an instructor or staff member?</td>
<td>Academic Advisors: Charles C. Matthews Foundation Student Center, 2nd floor - Leslie Edelen (903) 693-5034 or <a href="mailto:ledelen@panola.edu">ledelen@panola.edu</a>, Stacy Gee (903) 693-2046 or <a href="mailto:sgee@panola.edu">sgee@panola.edu</a>, Reanna Hart (903) 693-2040 or <a href="mailto:rhart@panola.edu">rhart@panola.edu</a>, Jody Harris (903) 693-2011 or <a href="mailto:jharris@panola.edu">jharris@panola.edu</a>, Sarah Vitale (903) 693-1123 or <a href="mailto:svitale@panola.edu">svitale@panola.edu</a></td>
</tr>
<tr>
<td>...I want to register for classes?</td>
<td>Marshall campus – Laura Wood (903) 923-8207 or <a href="mailto:lwood@panola.edu">lwood@panola.edu</a>, Center campus – Cancie Lester (936) 591-9075 or <a href="mailto:closter@panola.edu">closter@panola.edu</a></td>
</tr>
<tr>
<td>...I want to change my major?</td>
<td>Admissions Office – (903) 693-2018 or <a href="mailto:admissions@panola.edu">admissions@panola.edu</a>, Charles C. Matthews Foundation Student Center, 2nd floor</td>
</tr>
<tr>
<td>...I need a parking permit?</td>
<td>Student Success</td>
</tr>
<tr>
<td>...I have a Records Office hold?</td>
<td>Testing Center (Placement) – (903) 693-2036, Charles C. Matthews Foundation Student Center, 2nd Floor, Stacy Gee (903) 693-2046 or <a href="mailto:sgee@panola.edu">sgee@panola.edu</a>, Charles C. Matthews Foundation Student Center, Room 2303, Leslie Edelen (903) 693-2034 or <a href="mailto:ledelen@panola.edu">ledelen@panola.edu</a>, Charles C. Matthews Foundation Student Center, Room 2204, Michelle Outlaw (903) 693-2035 or <a href="mailto:moutlaw@panola.edu">moutlaw@panola.edu</a>, Miller Administration Building, Room 1300</td>
</tr>
<tr>
<td>...I need Veterans benefits information or assistance?</td>
<td>Financial Aid Office – (903) 693-2035 or <a href="mailto:finaid@panola.edu">finaid@panola.edu</a>, Charles C. Matthews Foundation Student Center, Room 2204, or call (903) 693-2023 or <a href="mailto:endowedscholarships@panola.edu">endowedscholarships@panola.edu</a>, Miller Administration Building, Room 1104</td>
</tr>
<tr>
<td>...I have a question about Financial Aid?</td>
<td>Business Office – (903) 693-2082, Miller Administration Building, Room 1306, Business Office – (903) 693-2023 or <a href="mailto:endowedscholarships@panola.edu">endowedscholarships@panola.edu</a></td>
</tr>
<tr>
<td>...I am interested in a work-study position on campus?</td>
<td>Katy Chance – (903) 693-1376 or <a href="mailto:rchance@panola.edu">rchance@panola.edu</a>, Charles C. Matthews Foundation Student Center, Room 1305, Campus Police Department – (903) 693-1111</td>
</tr>
<tr>
<td>...I have a concern about safety on campus?</td>
<td>Immediately call 911</td>
</tr>
<tr>
<td>...I need to file a police report for an on-campus incident?</td>
<td>panola.edu (Student Success tab, Clubs and Organizations link)</td>
</tr>
<tr>
<td>...I want to view upcoming student activities?</td>
<td>Crisis/Depression Text-Line Text “CONNECT” to 741741, Suicide Prevention Lifeline 1-800-273-TALK (8255), East Texas Council on Alcoholism and Drug Abuse (800) 441-8639, Community Health Care – Carthage (903) 693-7811 or Marshall (903) 938-7721, Burke Mental Health Services – Emergency (800) 392-8343, Tell Free: (866) 242-4535</td>
</tr>
<tr>
<td>...I want to view upcoming athletic and fine arts events?</td>
<td>panola.edu (Calendar link)</td>
</tr>
<tr>
<td>...I want to view the academic calendar?</td>
<td>panola.edu (Calendar link)</td>
</tr>
<tr>
<td>...I have problems outside of the college setting (depression, anxiety, family issues)?</td>
<td>panola.edu (Student Success tab, Clubs and Organizations link)</td>
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<tr>
<td>...I am concerned about a friend who is stressed or depressed?</td>
<td>panola.edu (Student Success tab, Clubs and Organizations link)</td>
</tr>
<tr>
<td>...I need a tutor because I am having trouble in a class or need extra help preparing for a big exam?</td>
<td>panola.edu (Student Success tab, Clubs and Organizations link)</td>
</tr>
<tr>
<td>...I need to use a computer on campus?</td>
<td>M.P. Baker Library, 2nd Floor, Charles C. Matthews Foundation Student Center, 1st Floor, Gaillette Technology, Room 109</td>
</tr>
<tr>
<td>...I need to print documents at the WEPAC stations?</td>
<td>M.P. Baker Library, 2nd Floor, Charles C. Matthews Foundation Student Center, 1st Floor, Health &amp; Natural Science building, 1st Floor, Marshall College Center, Shelby Regional Training Center</td>
</tr>
<tr>
<td>...My instructor said to take an exam at a testing center?</td>
<td>Carthage – Gaillette Building, Room 107, Center – Shelby Regional Training Center, Marshall – Marshall College Center</td>
</tr>
<tr>
<td>...I want to check testing center hours?</td>
<td>panola.edu (Distance Learning link, Testing Services link)</td>
</tr>
<tr>
<td>...I want to sign on to CANVAS, CampusConnect or Student Email?</td>
<td>panola.edu (Sign on tab)</td>
</tr>
<tr>
<td>...I want to see my current GPA?</td>
<td>CampusConnect (can be viewed from the Dashboard)</td>
</tr>
<tr>
<td>...I need an unofficial transcript?</td>
<td>CampusConnect (Registration Options, Academic Transcript)</td>
</tr>
<tr>
<td>...I want to browse the course schedule?</td>
<td>CampusConnect (Registration Options, Course Availability)</td>
</tr>
<tr>
<td>...I want to explore career interests and options?</td>
<td>CampusConnect (Registration Options, Degree Audit)</td>
</tr>
<tr>
<td>...I want to find specific assignments for each class?</td>
<td>CampusConnect (Dashboard, SG13 Career Planning)</td>
</tr>
<tr>
<td>...I want information about a specific course in which I am enrolled?</td>
<td>CANVAS</td>
</tr>
<tr>
<td>...I am having trouble with CANVSA?</td>
<td>Julie Bertrand (903) 693-2040 or <a href="mailto:jbertrand@panola.edu">jbertrand@panola.edu</a>, Charlene Johnson (903) 693-2024</td>
</tr>
<tr>
<td>...I need to reserve a study room?</td>
<td>panola.edu (Library tab, Services link, Study Room Request)</td>
</tr>
<tr>
<td>...I need to know when the library is open?</td>
<td>panola.edu (Library tab)</td>
</tr>
<tr>
<td>...I need to buy my textbooks?</td>
<td>College Store, Charles C. Matthews Foundation Student Center, 1st Floor</td>
</tr>
<tr>
<td>...I need to buy school supplies?</td>
<td>panola.edu (Calendar link)</td>
</tr>
<tr>
<td>...I want to buy Panola College apparel?</td>
<td>Workforce &amp; Continuing Education (903) 693-2067 or <a href="mailto:wc@panola.edu">wc@panola.edu</a></td>
</tr>
<tr>
<td>...I am interested in continuing education courses?</td>
<td>W.G. Smith Building</td>
</tr>
</tbody>
</table>
RESIDENCE LIFE
Comfortable housing! Convenient location!
Great Savings!

CLUBS AND ORGANIZATIONS
Student involvement can help make your experience memorable and looks great on a resume!
Additional Information

PANOLA ID/DEBIT CARD
PLACEMENT TESTING
M.P. BAKER LIBRARY
eLEARNING TESTING SERVICES
COLLEGE STORE
DISABILITY SUPPORT SERVICES
THE PATHFINDER

STUDENT HANDBOOK
Title IX

Title IX of the Education Amendments is an all-encompassing federal law that prohibits discrimination based on gender of students and employees of education institutions which receive federal financial assistance.
Thank you for choosing Panola College!

In order to be released to register, be sure to complete the Orientation Post-Assessment. You will need your Panola Student ID#.