

Quality Enhancement Plan Committee

Minutes of Meeting

CHAIRPERSON: Dwayne Ferguson		
MEETING DATE: 3/13/25	MEETING TIME: 2 p.m.	MEETING PLACE: Room 209 Gullette
RECORDER: Dwayne Ferguson		PREVIOUS MEETING: 2/26/25

OTHERS PRESENT

P/N	Name and Title (list all members)	Name and Title (list others present)
P	Dwayne Ferguson, Business/QEP Coordinator, Chair	
N	Don Clinton, Vice President of Student Services	
P	Roberta Collinsworth, Professor - Mathematics	
N	Jason Cook, Programmer	
P	Christine Dobbs, Chair, Preparatory Studies	
P	Cancee Lester, Director of Shelby County Operations	
N	TBA, Instructor, School of Energy	
N	Dr. Billy Adams, Vice President of Instruction Ex-officio member	
P	Dr. Rebecca Morris, Dean of Academic Transfer, Ex-officio member	
P	Natalie Oswalt, Dean of Career and Technical Programs, Ex-officio member	
P	Tryphena Walker, Director of Institutional Planning, Ex-officio member	

AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes	<ul style="list-style-type: none"> Minutes approved, signed, and posted in the Panola College portal. 	
Old Business:	<ul style="list-style-type: none"> Start writing PC Impact Report <ul style="list-style-type: none"> Introduction Initial goals and intended outcomes Changes made to the QEP and reasons for changes QEP's impact on student learning and student success (SLOs 1-3 and Consolidated) 	QEP Committee
New Business:	<ul style="list-style-type: none"> Revise the sections of sections listed above in old business Write the QEP's impact for SSGs 1-5 and other impacts 	QEP Committee

	<ul style="list-style-type: none"> • Write the lessons learned section • Changes or comments about what is written so far 	
Other:		

MINUTES

Key Discussion Points	Discussion																																																																																																			
Old Business:	Mr. Ferguson wrote the introduction, a succinct list of goals and intended outcomes for the QEP, and a section on changes to the QEP and reasons for those changes in the QEP Impact Report. He provided data in Google docs for SLOs 1-3 and Consolidated and asked the members to write those sections.																																																																																																			
New Business:	The meeting was called to order at 2 p.m. by Dwayne Ferguson, chair of the QEP Committee.																																																																																																			
Minutes	The minutes from the last QEP meeting were approved and are posted in the College's portal.																																																																																																			
Finalized data available on PC website	<p>Mr. Ferguson explained that the QEP finalized data below has been added to QEP page on the Panola College website.</p> <table border="1"> <thead> <tr> <th>STUDENT LEARNING OUTCOMES</th> <th>GOAL</th> <th>F19</th> <th>F20</th> <th>F21</th> <th>F22</th> <th>F23</th> <th>F24</th> <th>19-24</th> </tr> </thead> <tbody> <tr> <td>SLO 1 (preferred learning style)</td> <td>80%</td> <td>97%</td> <td>93%</td> <td>94%</td> <td>90%</td> <td>95%</td> <td>95%</td> <td>94%</td> </tr> <tr> <td>SLO 2 (active listening)</td> <td>80%</td> <td>87%</td> <td>92%</td> <td>85%</td> <td>85%</td> <td>84%</td> <td>85%</td> <td>87%</td> </tr> <tr> <td>SLO 3 (assess study habits)</td> <td>80%</td> <td>73%</td> <td>81%</td> <td>75%</td> <td>88%</td> <td>93%</td> <td>92%</td> <td>83%</td> </tr> <tr> <td>Consolidated</td> <td>77%</td> <td>73%</td> <td>80%</td> <td>77%</td> <td>80%</td> <td>85%</td> <td>87%</td> <td>80%</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>STUDENT SUCCESS GOALS</th> <th>GOAL</th> <th>2019</th> <th>2020</th> <th>2021</th> <th>2022</th> <th>2023</th> <th>2024</th> <th>19-23</th> </tr> </thead> <tbody> <tr> <td>SSG 1 (complete LF successfully)</td> <td>85%</td> <td>85%</td> <td>85%</td> <td>85%</td> <td>83%</td> <td>85%</td> <td>82%</td> <td>84%</td> </tr> <tr> <td>SSG 2 (15 SCH)</td> <td>42%</td> <td>84%</td> <td>83%</td> <td>80%</td> <td>78%</td> <td>82%</td> <td>59%</td> <td>79%</td> </tr> <tr> <td>SSG 3 (30 SCH)</td> <td>30%</td> <td>70%</td> <td>68%</td> <td>67%</td> <td>66%</td> <td>50%</td> <td>19%</td> <td>64%</td> </tr> <tr> <td>SSG 4 (degree/certificate)</td> <td>33%</td> <td>58%</td> <td>61%</td> <td>57%</td> <td>47%</td> <td>23%</td> <td>14%</td> <td>56%</td> </tr> <tr> <td>SSG 5 (transfer)</td> <td>16.5%</td> <td>34%</td> <td>42%</td> <td>36%</td> <td>34%</td> <td>16%</td> <td>1%</td> <td>37%</td> </tr> </tbody> </table> <p>SSG 3 total is derived from F19-F23 data not including dual credit students or students that received a short terminal certificate. Students in the Fall 2024 cohort have not had time to finish 30 SCH at the time of this reporting.</p> <p>SSG 4 and SSG 5 totals are derived from F19-F22 data only; students in F23-F24 cohorts have not had time to finish a degree or transfer to a university. Students who finished a terminal certificate were not included in SSG 5 data.</p>	STUDENT LEARNING OUTCOMES	GOAL	F19	F20	F21	F22	F23	F24	19-24	SLO 1 (preferred learning style)	80%	97%	93%	94%	90%	95%	95%	94%	SLO 2 (active listening)	80%	87%	92%	85%	85%	84%	85%	87%	SLO 3 (assess study habits)	80%	73%	81%	75%	88%	93%	92%	83%	Consolidated	77%	73%	80%	77%	80%	85%	87%	80%	STUDENT SUCCESS GOALS	GOAL	2019	2020	2021	2022	2023	2024	19-23	SSG 1 (complete LF successfully)	85%	85%	85%	85%	83%	85%	82%	84%	SSG 2 (15 SCH)	42%	84%	83%	80%	78%	82%	59%	79%	SSG 3 (30 SCH)	30%	70%	68%	67%	66%	50%	19%	64%	SSG 4 (degree/certificate)	33%	58%	61%	57%	47%	23%	14%	56%	SSG 5 (transfer)	16.5%	34%	42%	36%	34%	16%	1%	37%
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Writing Impact Report	Rebecca Morris, Cancee Lester, and Christine Dobbs worked on the narrative and impact for SLOs 1-3 and Consolidated. Mr. Ferguson incorporated what they wrote into the final QEP report. The committee reviewed the introduction, intended goals and outcomes, changes made to the QEP, and the QEP's impact on student learning. A number of revisions to wording occurred especially to the narrative for SLO 3. Natalie Oswalt wanted to make sure we included performance data from WELD and COSM in the SSGs or changes to the QEP or lessons learned sections. We did remove some assignments, offer sections just to those two groups, and offered 8-week sessions to improve academic performance but with little success. Mr. Ferguson will get some data together and work on the narrative with																																																																																																			

Adjournment	<p>Dr. Morris in order to make a recommendation to administration for those two technical programs with regard to whether they should keep the LF course in their curriculum. Also, we have disaggregated data for the three SLOs and Mr. Ferguson is thinking about just using one set of disaggregated data for the consolidated SLOs. May have to do something similar for the SSGs in order to get the report down to 10 pages.</p> <p>We still have to address the SSGs, what impact they had on student success, and lessons learned from the QEP. The group agreed that we need to highlight academic performance of Hispanic students in the SSGs narrative of the report. Reanna is working on identifying LF students that used resources on campus and later finished a degree or certificate. Mr. Ferguson will work on the rest of the report and have a good draft ready for the committee at our next meeting.</p> <p>Before the next meeting on April 10, the committee will need to review the document and add comments/revisions. Then the committee will meet one more time to finish the report on April 24.</p> <p>The meeting was adjourned at 3:30 p.m.</p>
Committee Decisions:	<p>The following decisions were made at this meeting:</p> <ul style="list-style-type: none"> • The Committee revised from the introduction through the QEP's impact on student learning in the QEP Impact Report. • The Committee will write/revise the student success part of the report and the Lessons Learned section over the next two weeks. • Mr. Ferguson will prepare a draft of the report and make it available to the Committee in Google Drive for revision. • The Committee will meet on 4/10 to revise the draft and 4/24 to finish the report.
Other:	The next meeting will be 2 p.m. on April 10.

CHAIRPERSON SIGNATURE (or designee): Dwayne Ferguson <i>Dwayne Ferguson</i>	DATE: 3/13/25	NEXT MEETING: 4/10/25
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