

## Quality Enhancement Plan Committee

### Minutes of Meeting

CHAIRPERSON: Dwayne Ferguson		
MEETING DATE: 2/26/25	MEETING TIME: 2 p.m.	MEETING PLACE: Room 209 Gullette
RECORDER: Dwayne Ferguson		PREVIOUS MEETING: 10/1/24

#### OTHERS PRESENT

P/N	Name and Title (list all members)	Name and Title (list others present)
P	Dwayne Ferguson, Business/QEP Coordinator, Chair	
N	Don Clinton, Vice President of Student Services	
P	Roberta Collinsworth, Professor - Mathematics	
N	Jason Cook, Programmer	
N	Christine Dobbs, Chair, Preparatory Studies	
P	Cancee Lester, Director of Shelby County Operations	
N	TBA, Instructor, School of Energy	
P	Dr. Billy Adams, Vice President of Instruction Ex-officio member	
P	Dr. Rebecca Morris, Dean of Academic Transfer, Ex-officio member	
P	Natalie Oswalt, Dean of Career and Technical Programs, Ex-officio member	
N	Tryphena Walker, Director of Institutional Planning, Ex-officio member	

#### AGENDA

Agenda Item	Action, Discussion, Information	Responsibility
Approve Minutes	<ul style="list-style-type: none"> <li>Minutes approved, signed, and posted in the Panola College portal.</li> </ul>	
Old Business:	<ul style="list-style-type: none"> <li>Updated the qep_tracking_data file with F24 data</li> </ul>	Ferguson
New Business:	<ul style="list-style-type: none"> <li>Establish plan to write Impact Report</li> <li>Set up four parts in Google Drive</li> <li>Start writing PC Impact Report</li> </ul>	Ferguson
Other:		

MINUTES

Key Discussion Points	Discussion																																																																																																			
Old Business:	<p>The LF faculty submitted data from their F24 classes in December 2024. Dwayne Ferguson requested demographic data from Jason Cook from POISE and transfer data from Tryphena Walker through the National Student Clearinghouse (NSC) in January/February. Ferguson used the data to update the qep_tracking_data file.</p> <p>All data has now been collected from LF that is needed to write the Impact Report.</p>																																																																																																			
<p>New Business:</p> <p>Minutes</p> <p>Review of finalized data</p> <p>Google Drive</p> <p>Writing Impact Report</p>	<p>The meeting was called to order at 2 p.m. by Dwayne Ferguson, chair of the QEP Committee.</p> <p>The minutes from the last QEP meeting were approved and are posted in the College’s portal.</p> <p>The committee reviewed finalized data from F19-F24 for the QEP.</p> <table border="1" data-bbox="394 753 1411 995"> <thead> <tr> <th>STUDENT LEARNING OUTCOMES</th> <th>GOAL</th> <th>F19</th> <th>F20</th> <th>F21</th> <th>F22</th> <th>F23</th> <th>F24</th> <th>19-24</th> </tr> </thead> <tbody> <tr> <td>SLO 1 (preferred learning style)</td> <td>80%</td> <td>97%</td> <td>93%</td> <td>94%</td> <td>90%</td> <td>95%</td> <td>95%</td> <td>94%</td> </tr> <tr> <td>SLO 2 (active listening)</td> <td>80%</td> <td>87%</td> <td>92%</td> <td>85%</td> <td>85%</td> <td>84%</td> <td>85%</td> <td>87%</td> </tr> <tr> <td>SLO 3 (assess study habits)</td> <td>80%</td> <td>73%</td> <td>81%</td> <td>75%</td> <td>88%</td> <td>93%</td> <td>92%</td> <td>83%</td> </tr> <tr> <td>Consolidated</td> <td>77%</td> <td>73%</td> <td>80%</td> <td>77%</td> <td>80%</td> <td>85%</td> <td>87%</td> <td>80%</td> </tr> </tbody> </table> <table border="1" data-bbox="394 1024 1451 1310"> <thead> <tr> <th>STUDENT SUCCESS GOALS</th> <th>GOAL</th> <th>2019</th> <th>2020</th> <th>2021</th> <th>2022</th> <th>2023</th> <th>2024</th> <th>19-23</th> </tr> </thead> <tbody> <tr> <td>SSG 1 (complete LF successfully)</td> <td>85%</td> <td>85%</td> <td>85%</td> <td>85%</td> <td>83%</td> <td>85%</td> <td>82%</td> <td>84%</td> </tr> <tr> <td>SSG 2 (15 SCH)</td> <td>42%</td> <td>84%</td> <td>83%</td> <td>80%</td> <td>78%</td> <td>82%</td> <td>59%</td> <td>79%</td> </tr> <tr> <td>SSG 3 (30 SCH)</td> <td>30%</td> <td>70%</td> <td>68%</td> <td>67%</td> <td>66%</td> <td>50%</td> <td>19%</td> <td>64%</td> </tr> <tr> <td>SSG 4 (degree/certificate)</td> <td>33%</td> <td>58%</td> <td>61%</td> <td>57%</td> <td>47%</td> <td>23%</td> <td>14%</td> <td>56%</td> </tr> <tr> <td>SSG 5 (transfer)</td> <td>16.5%</td> <td>34%</td> <td>42%</td> <td>36%</td> <td>34%</td> <td>16%</td> <td>1%</td> <td>37%</td> </tr> </tbody> </table> <p>SSG 3 total is derived from F19-F23 data not including dual credit students or students that received a short terminal certificate. Students in the Fall 2024 cohort have not had time to finish 30 SCH at the time of this reporting.</p> <p>SSG 4 and SSG 5 totals are derived from F19-F22 data only; students in F23-F24 cohorts have not had time to finish a degree or transfer to a university. Students who finished a terminal certificate were not included in SSG 5 data.</p> <p>Mr. Ferguson has created the four sections of the Impact Report in Google Drive. He asked the group to review the data from the Student Learning Outcomes. Rebecca Morris, Cancee Lester, and Christine Dobbs agreed to work on the activity and impact part of the narrative for SLOs 1-3. The goal is to get most of SLOs 1-3 and the Consolidated data and narrative finished before the next meeting.</p> <p>Mr. Ferguson provided the group with a draft introduction, Initial Goals and Intended Outcomes, and Changes Made to the QEP and Reasons. He said that he would work on having those ready for the next meeting as well. Dr. Adams made a good point that we need to focus on the QEP and not just the results of the LF course. Right now the data from SLOs 1-3 come directly from LF, but Mr. Ferguson will lean more toward writing about what happened the QEP in the first two sections and when we get to the impact of the SSGs.</p>	STUDENT LEARNING OUTCOMES	GOAL	F19	F20	F21	F22	F23	F24	19-24	SLO 1 (preferred learning style)	80%	97%	93%	94%	90%	95%	95%	94%	SLO 2 (active listening)	80%	87%	92%	85%	85%	84%	85%	87%	SLO 3 (assess study habits)	80%	73%	81%	75%	88%	93%	92%	83%	Consolidated	77%	73%	80%	77%	80%	85%	87%	80%	STUDENT SUCCESS GOALS	GOAL	2019	2020	2021	2022	2023	2024	19-23	SSG 1 (complete LF successfully)	85%	85%	85%	85%	83%	85%	82%	84%	SSG 2 (15 SCH)	42%	84%	83%	80%	78%	82%	59%	79%	SSG 3 (30 SCH)	30%	70%	68%	67%	66%	50%	19%	64%	SSG 4 (degree/certificate)	33%	58%	61%	57%	47%	23%	14%	56%	SSG 5 (transfer)	16.5%	34%	42%	36%	34%	16%	1%	37%
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Adjournment	<p>Data from institutional academic performance, academic performance in gateway classes, and time and SCH to degree have been collected so we can use that in the third and/or fourth section of the report. WELD data could be used in unanticipated outcomes.</p> <p>We will review the first two sections and SLO impact parts of the report at the next meeting.</p> <p>The meeting was adjourned at 3 p.m.</p>
Committee Decisions:	<p>The following decisions were made at this meeting:</p> <ul style="list-style-type: none"> <li>• Work on writing a draft of the following sections of the report: <ul style="list-style-type: none"> <li>○ Introduction</li> <li>○ Initial Goals and Intended Outcomes of the QEP</li> <li>○ Changes Made to the QEP and Reasons for Making those Changes</li> <li>○ The QEP's Impact on Student Learning and Student Success</li> </ul> </li> </ul>
Other:	<p>The next meeting will be 2 p.m. on March 13.</p>

CHAIRPERSON SIGNATURE (or designee): Dwayne Ferguson <i>Dwayne Ferguson</i>	DATE: 2/26/25	NEXT MEETING: 3/13/25
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