

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Police Chief
LOCATION: Panola College - Carthage
EMPLOYMENT TERM: Full-time, 12-month position
BEGINNING DATE: Negotiable

JOB DESCRIPTION: This position oversees the Campus Police Department. Responsibilities include: the overall planning, leadership, and supervision for security; supervise and control traffic according to college regulations; enforcement of student regulations; assist with night activities as needed; monitor buildings and grounds to insure security; budget preparation for the department; maintenance and upkeep of college vehicle fleet; maintain and oversee campus door lock system; oversee campus safety/inspections; and other duties as assigned. A complete job description can be found at: <https://www.panola.edu/>

QUALIFICATIONS: Associate degree or formal training in law enforcement required. Must be a State of Texas certified police officer and have a minimum of five years' work in related field. Must be student centered/oriented and be supportive of the community college philosophy. Must have a cooperative attitude and possess excellent organizational and communication skills. The successful candidate will preferably reside within a 20-minute drive from the Carthage campus.

COMPENSATION: The salary offered will be commensurate with educational background and work experience.

BENEFITS: Group Health and Life Insurance, Educational Retirement, Social Security, Optional - Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period for health coverage.

CLOSING DATE: Screening of applications will begin February 24, 2025. Position open until filled.

****Must pass a pre-employment criminal background check.****

APPLICATION PROCEDURE: Applicants should secure and submit an **application** with **resume**, **certifications**, and **official transcripts** to:

Jeremy Dorman, Director of Human Resources
Panola College
1109 W. Panola St
Carthage, Texas 75633
903.693.2021 Email: jdorman@panola.edu

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