

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Police Officer
EMPLOYMENT TERM: Full Time
LOCATION: Panola College – Carthage Campus
BEGINNING DATE: Negotiable

JOB DESCRIPTION: This position reports to the Police Chief of Panola College. Responsibilities include supervise and control traffic according to college regulations; enforcement of student regulations; assist with night activities as requested; monitor buildings and grounds to ensure security; investigate criminal complaints and incidents; respond to emergency situations; serve as the safety coordinator for the institution; and other duties as assigned. A complete job description is located at <https://www.panola.edu/about/human-resources/job-descriptions>

QUALIFICATIONS: Peace Officer Certification required and a minimum of five years law enforcement experience preferred. Must be willing to work nights, holidays, weekends, and overtime assignments; provide and carry a firearm and assigned defensive weapons in accordance with policies, procedures, and laws; and must remain proficient in their use. Preference will be given to Panola County residents with similar credentials and experience.

COMPENSATION: The hourly wage will be commensurate with educational background and work experience. The shift is 11:00 pm to 7:00 am and a shift differential of \$1.50 per hour is also included. The schedule is Sunday through Thursday, off Friday and Saturday.

BENEFITS: Group Health and Life Insurance, Educational Retirement, Social Security, Optional - Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period for health coverage.

CLOSING DATE: Screening of applications will begin March 18, 2024. Position open until filled.

APPLICATION PROCEDURE: **Must pass a pre-employment criminal background check.** Applicants should submit the following documents: Panola College application; resume; certifications; and official transcripts to:

Jeremy Dorman, Director of Human Resources
Panola College
1109 W. Panola St
Carthage, Texas 75633
903.693.2021 Email: jdorman@panola.edu

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