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July 9, 2020

United States Department of Education
LBJ Building
400 Maryland Avenue, SW
Washington, DC 20202

Attn: The Honorable Betsy DeVos
Secretary of the Department of Education

Dear Madam Secretary,

In accordance with the “Recipient’s Funding Certificate and Agreement for the *Institutional Portion* of the Higher Education Emergency Relief Fund Formula Grants Authorized by Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act”, this letter and attachments are submitted as the first quarterly spending report mandated under Section 15011(b)(2) of the CARES Act as directed under Item 4(e) of the Recipient Funding Certificate mentioned above.

Please contact the undersigned should any questions or comments arise regarding the information reported herein.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gary G. Kelley', is written over a horizontal line.

Gary G. Kelley
Panola College
(903) 693-2072

Panola College
HEERF Institutional Portion Grant
Spending Report
July 9, 2020

Section 15011(b)2 of the CARES Act instructs "Covered Recipients" to submit quarterly reports to the "agency" and the "Committee" that contain:

A. Total Amount of Large Covered Funds Received	\$ 753,666.00
B. The Amount of Large Covered Funds spending by project or activity	See Attached
C.(i) & (ii) Detailed List of all projects or activities for which spending occurred	See Attached
C.(iii) Estimated number of jobs created or retained by the projects or activity	20

PANOLA COLLEGE
Extra Costs Incurred Due to the Covid-19 Pandemic

POTENTIAL REIMBURSED COSTS

Date	Invoice / Order #	Check #	Date	Vendor	I.T., Medical & Other Equipment Costs	I.T. Software & Licenses Costs	Supplemental Student Aid	Student Class Supplies Cost	Rental Costs	Refunds for Cancelled Fundraisers	Refunds for Cancelled Classes & Events	Extra Salaries & Wages Due to COVID-19	Sanitation, PPE, & Other Misc Costs	Total	Description
02/26/20		104789	04/02/20	Burriss Rental Management					\$ 2,000.00					\$ 2,000.00	Rent for CDL Building for April 2020
03/26/20	03/25/20	6624	04/29/20	SIMUCASE LLC		\$ 2,596.00								\$ 2,596.00	Simucase OTA simulation software memberships
03/26/20	03/22/20	6586	04/29/20	Amazon	\$ 207.31									\$ 207.31	Bateer forehead thermometer
03/26/20	03/22/20	6586	04/29/20	Amazon	\$ 103.66									\$ 103.66	Bateer forehead thermometer
03/26/20	04/07/20	104999	04/23/20	Woodwind and Brasswind	\$ 378.86									\$ 378.86	Zoom Q8 video and audio recorder
04/08/20	03/25/20	6642	04/29/20	Zoom Video Communication Inc.		\$ 792.46								\$ 792.46	20 Additional Zoom Pro licenses for video conferencing needed for online instruction-home
04/01/20	04/09/20	6669	05/27/20	TECHSMITH CORP		\$ 211.25								\$ 211.25	home
04/01/20	04/01/20	6631	04/29/20	TECHSMITH CORP		\$ 42.25								\$ 42.25	Camtasia license for Joy Moreland
03/25/20	04/01/20	104844	04/09/20	ExamSoft Worldwide, Inc		\$ 11,366.00								\$ 11,366.00	an assessment
04/07/20	04/20/20	105006	04/30/20	B&H Photo	\$ 146.36									\$ 146.36	CMYK Printhead cartridges for Scanner for remote advising
05/18/20		6668	05/27/20	Target	\$ 69.99									\$ 69.99	Canon PIXMA Wireless Inkjet All-In-One
05/18/20		6668	05/27/20	Target	\$ 15.99									\$ 15.99	Canon PGI 280 Cartridge
04/09/20	04/02/20	104907	04/16/20	Complete Printing									\$ 160.00	\$ 160.00	Wi-Fi Hotspot Corosplast Signs
04/15/20	04/15/20	6676	05/27/20	Zoom Video Communication Inc.		\$ 171.79								\$ 171.79	Zoom licenses for the College Board of Trustees for the Magnolia Room
04/21/20	04/18/20	105172	05/14/20	Science First, LLC (Hands on Labs)				\$ 13,880.00						\$ 13,880.00	Online student lab kits due to the elimination of face to face labs
05/04/20	04/30/20	105119	05/07/20	PartnerShip llc				\$ 1,420.51						\$ 1,420.51	Shipping charge to send lab kits to students
02/26/20		104969	04/23/20	Burriss Rental Management					\$ 2,000.00					\$ 2,000.00	Rent for CDL Building for May 2020
04/27/20	04/21/20	CC	04/21/20	Custom Ink									\$ 5,765.00	\$ 5,765.00	Basic cloth masks - (24 bundles of 120 masks)
04/21/20	04/01/20	105043	04/30/20	Symptom Media		\$ 800.00								\$ 800.00	Symptom Media Full Library - Enterprise License for Mental Health Simulation
04/24/20		105047	04/30/20	Timpson High School						\$ 594.00				\$ 594.00	Refund CPR Classes due to cancellations caused by Covid-19
04/24/20		105030	04/30/20	Panola Early High School						\$ 260.00				\$ 260.00	Refund CPR Classes due to cancellations caused by Covid-19
04/24/20		105017	04/30/20	Kay Garrett						\$ 75.00				\$ 75.00	Refund Ballroom Reservation Fees due to cancellation in May 2020
04/23/20	04/23/20	6676	05/27/20	Zoom Video Communication Inc.		\$ 304.92								\$ 304.92	Additional licenses for instructors and advisors for online video conferencing
				C-Store							\$ 7,643.96			\$ 7,643.96	Cap & Gown Refunds for cancelled Graduation scheduled for 5/7/2020
05/08/20	04/03/20	6666	05/27/20	Sprint	\$ 315.83									\$ 315.83	Hotspots for students and employees
05/06/20				Halo Branded Solutions									\$ 3,630.00	\$ 3,630.00	Hand Sanitizer Gel for Students
05/06/20				Halo Branded Solutions									\$ 4,215.00	\$ 4,215.00	Mini Wet Wipe Canister for Students
05/06/20	04/30/20	105140	05/14/20	Arnold Graphic Design									\$ 1,588.50	\$ 1,588.50	COVID Signage & Floor Cling Design / Printing for 200 12" Social Distancing Clings
05/06/20	05/04/20	CC	05/04/20	Traffic Safety Warehouse									\$ 963.00	\$ 963.00	A Frame Signs to Prevent Spread of COVID-19
05/12/20	05/06/20	105144	05/14/20	Complete Printing									\$ 720.00	\$ 720.00	Social Distancing Signs
05/12/20	05/07/20	CC	05/07/20	Shop Pop Displays, Inc.									\$ 3,101.97	\$ 3,101.97	Acrylic Sneeze guards
				Donors to Designer Purse Bingo Fundraiser						\$ 18,000.00				\$ 18,000.00	Designer Purse Bingo donors requested refunds due to cancelled March 27 event
05/21/20	05/20/20	CC	05/21/20	2XL Corp									\$ 561.05	\$ 561.05	Gym Wipes Buckets and Refills
05/19/20	05/18/20	CC	05/18/20	Ollie's Outlet									\$ 239.94	\$ 239.94	Cloth Face Coverings
05/19/20	05/18/20	105546	06/11/20	Science First				\$ 5,901.00						\$ 5,901.00	Online student lab kits due to the elimination of face to face labs
05/28/20	04/21/20	6651	05/27/20	EBAY, INC.									\$ 144.46	\$ 144.46	Elastic for Face Coverings
				12 Different Students qualified for aid			\$ 11,916.00							\$ 11,916.00	12 additional students received \$993 each since they qualified for CARES Act funds
				1 Additional Student qualified for aid			\$ 21.00							\$ 21.00	1 other student received \$21 from the CARES Act funds
				Pocket Nurse				\$ 887.00						\$ 887.00	10 Home Lab Kits
		CC	05/13/20	Pocket Nurse									\$ 404.02	\$ 404.02	Thermometers & Gloves
				Mann Lake (in Marshall)									\$ 479.00	\$ 479.00	Sanitizer for Equipment
06/04/20				T-Mobile USA Inc.	\$ 17,778.60									\$ 17,778.60	51 Hotspots for 12 months at \$29.05 per month
06/09/20	06/10/20	105646	06/25/20	Nurse Tim Incorporated		\$ 600.00								\$ 600.00	Virtual Simulation Subscription at \$50 each for 12 students

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06/10/20	06/09/20	105754	07/02/20	Science First				\$ 3,456.00						\$ 3,456.00	Online student lab kits due to the elimination of face to face labs
03/24/20	05/20/20	105448	06/04/20	Impressions Advertising									\$ 1,501.99	\$ 1,501.99	500 of the 1 ounce hand sanitizer bottles
06/10/20				Shop Pop Displays, Inc.									\$ 545.59	\$ 545.59	Face shields and hand sanitizing wipes
06/10/20	06/10/20			DEMCO									\$ 511.59	\$ 511.59	Hand Sanitizing Wipes & Wipe Dispensers
06/10/20				Pocket Nurse									\$ 301.70	\$ 301.70	40 containers of wipes
06/10/20				Impressions Advertising									\$ 414.75	\$ 414.75	1 ounce hand sanitizer bottles
06/24/20	06/12/20			Halo Branded Solutions									\$ 4,863.79	\$ 4,863.79	3000 Mini Wet Wipe Canisters for students
06/15/20	06/12/20	105606	06/25/20	Arnold Graphic Design									\$ 263.71	\$ 263.71	Design and Printing of COVID Table Tents
06/22/20	05/29/20	105734	07/02/20	HonorLock, Inc.		\$ 4,785.00								\$ 4,785.00	Honorlock for April 2020
06/22/20	06/11/20	105734	07/02/20	HonorLock, Inc.		\$ 5,910.00								\$ 5,910.00	Honorlock for May 2020
06/18/20	06/10/20	105626	06/25/20	Firmans Office City - Longview									\$ 599.85	\$ 599.85	Clorox Wipes at \$39.99 per case
06/15/20				Alert Services									\$ 348.25	\$ 348.25	5 Thermometers
06/23/20	06/22/20			Shop Pop Displays, Inc.									\$ 2,016.38	\$ 2,016.38	10 Acrylic U Shape Barrier Shields
06/22/20	05/31/20	105728	07/02/20	Encore Multimedia		\$ 24,825.00								\$ 24,825.00	50% downpayment for Responsive Website
06/24/20	06/23/20			Pittsburg Water Cooler Service, Inc.	\$ 550.00									\$ 550.00	Bottle Filler replacement for Water Cooler in Miller Admin.
06/25/20		105727	07/02/20	Elsevier, Inc.		\$ 2,060.00								\$ 2,060.00	HESI proctoring fee for ADN students as a result of going online during the spring.
05/26/20	06/06/20			Dell Markeing	\$ 181,609.48									\$ 181,609.48	142 Laptops for the Library and two computer labs
Total					\$ 201,176.08	\$ 54,464.67	\$ 11,937.00	\$ 25,544.51	\$ 4,000.00	\$ 18,000.00	\$ 8,572.96	\$ -	\$ 33,339.54	\$ 357,034.76	