Course Syllabus
WLDG 1423 - Welding Safety, Tools, and Equipment
Revision Date: August 21, 2013

Catalog Description: An introduction to welding careers, equipment and safety practices, including OSHA standards for industry.

Lecture hours = 4, Lab hours = 0

Prerequisites: None

Semester Credit Hours: 4
Lecture Hours per Week: 4
Lab Hours per Week: 0
Contact Hours per Semester: 64

State Approval Code: 4805080000

Instructional Goals and Purposes: The purpose of this course is to list welding careers; explain welding safety practices, OSHA and the Hazardous Communications Act, and MSDS; and list hazards associated with welding equipment and processes. Use and maintain tools and equipment; practice shop welding safety; identify hazards associated with gases, fluxes, electrodes and equipment; interpret an MSDS; and name different welding processes and explain their operation.

Learning Outcomes:
1. Describe the three classifications of burns and the emergency steps that should be taken to treat each of them.
2. Describe the dangers all three types of light pose to welding and how to protect yourself and others from these dangers.
3. Explain how to avoid eye and ear injuries.
4. Describe the various types of respiratory protection equipment that are available.
5. Tell how to avoid dangerous fumes and gases by providing ventilation to the welding area.
6. Explain the purpose of Material Safety Data Sheets (MSDS) and where they can be found.
7. Discuss the benefits of recycling waste material.
8. Describe special protective clothing worn by welders to protect the hands, arms, body, waist, legs, and feet.
9. Describe the proper way to handle, secure, and store cylinders.
10. Discuss how to protect against the danger of fire when welding.
11. Describe the most commonly used hand and power tools used by a welder.
12. Explain good electrical safety practices and list rules for extension cords and portable power tools.
13. Describe proper lifting techniques.
14. List the rules for ladder safety.

Specific Course Objectives (includes SCANS):
After studying all materials and resources presented in the course, the student will be able to:
1. Describe the three classifications of burns and the emergency steps that should be taken to treat each of them. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1biv, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 2av, 2bv, 2cv, 2di, 2di, 2dii, 2eii, 2eiii)

2. Describe the dangers all three types of light pose to welding and how to protect yourself and others from these dangers. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1biv, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

3. Explain how to avoid eye and ear injuries. (1ai, 1aii, 1aiii, 1aiv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

4. Describe the various types of respiratory protection equipment that are available. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

5. Tell how to avoid dangerous fumes and gases by providing ventilation to the welding area. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

6. Explain the purpose of Material Safety Data Sheets (MSDS) and where they can be found. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

7. Discuss the benefits of recycling waste material. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

8. Describe special protective clothing worn by welders to protect the hands, arms, body, waist, legs, and feet. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

9. Describe the proper way to handle, secure, and store cylinders. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

10. Discuss how to protect against the danger of fire when welding. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

11. Describe the most commonly used hand and power tools used by a welder. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

12. Explain good electrical safety practices and list rules for extension cords and portable power tools. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

13. Describe proper lifting techniques. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

14. List the rules for ladder safety. (1ai, 1aii, 1aiii, 1aiv, 1av, 1bi, 1bii, 1biii, 1bv, 1bvi, 1ci, 1cii, 1ciii, 1civ, 1cv, 2ai, 2aii, 2aiii, 1aiv, 2bi, 2bii, 2biii, 2bv, 2cv, 2di, 2dii, 2eii, 2eiii)

Course Content:
Students in all sections of this course will be required to do the following:

1. Be able to identify Safety Hazards in the workplace
2. Be able to read and find information on a Material Safety Data Sheet
3. Be able to identify different types of welding machines and their functions
4. Be able to identify the proper type of fire extinguishers

Methods of Instruction/Course Format/Delivery:
Lecture and discussion on safety in the workplace. Students will also compile a MSDA book of common materials found in welding

Assessment:
The following items will be assigned during the semester and used to calculate the student’s final grade:

- **Assignments**
  MSDS notebook and Welding equipment selection assignment
- **Exams**
  From lecture/discussion
- **Attendance**
  Classroom attendance

**Course Grade:**
The grading scale for this course is as follows:

- Assignments – 40%
- Attendance – 20%
- Exams – 40%

**Texts, Materials, and Supplies:**
- *No Textbook Required*
- Pen and pencil
- Notebook
- Safety glasses

**Other:**
- For current texts and materials, use the following link to access bookstore listings: [http://www.panolacollegestore.com](http://www.panolacollegestore.com).
- For testing services, use the following link: [http://www.panola.edu/elearning/testing.html](http://www.panola.edu/elearning/testing.html).
- If any student in this class has special classroom or testing needs because of a physical learning or emotional condition, please contact the ADA Student Coordinator in Support Services located in the Administration Building or go to [http://www.panola.edu/student-success/disability-support-services/](http://www.panola.edu/student-success/disability-support-services/) for more information.
- Withdrawing from a course is the student’s responsibility. Students who do not attend class and who do not withdraw will receive the grade earned for the course.
SCANS CRITERIA

1) **Foundation skills are defined in three areas: basic skills, thinking skills, and personal qualities.**

   a) **Basic Skills:** A worker must read, write, perform arithmetic and mathematical operations, listen, and speak effectively. These skills include:
      i) **Reading:** locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.
      ii) **Writing:** communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.
      iii) **Arithmetic and Mathematical Operations:** perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.
      iv) **Listening:** receive, attend to, interpret, and respond to verbal messages and other cues.
      v) **Speaking:** Organize ideas and communicate orally.

   b) **Thinking Skills:** A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively. These skills include:
      i) **Creative Thinking:** generate new ideas.
      ii) **Decision Making:** specify goals and constraints, generate alternatives, consider risks, and evaluate and choose the best alternative.
      iii) **Problem Solving:** recognize problems and devise and implement plan of action.
      iv) **Visualize (“Seeing Things in the Mind's Eye”):** organize and process symbols, pictures, graphs, objects, and other information.
      v) **Knowing How to Learn:** use efficient learning techniques to acquire and apply new knowledge and skills.
      vi) **Reasoning:** discover a rule or principle underlying the relationship between two or more objects and apply it when solving a problem.

   c) **Personal Qualities:** A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.
      i) **Responsibility:** exert a high level of effort and persevere toward goal attainment.
      ii) **Self-Esteem:** believe in one's own self-worth and maintain a positive view of oneself.
      iii) **Sociability:** demonstrate understanding, friendliness, adaptability, empathy, and politeness in group settings.
      iv) **Self-Management:** assess oneself accurately, set personal goals, monitor progress, and exhibit self-control.
      v) **Integrity and Honesty:** choose ethical courses of action.

2) **Workplace competencies are defined in five areas: resources, interpersonal skills, information, systems, and technology.**

   a) **Resources:** A worker must identify, organize, plan, and allocate resources effectively.
      i) **Time:** select goal-relevant activities, rank them, allocate time, and prepare and follow schedules.
      ii) **Money:** Use or prepare budgets, make forecasts, keep records, and make adjustments to meet objectives.
      iii) **Material and Facilities:** Acquire, store, allocate, and use materials or space efficiently.
         Examples: construct a decision time line chart; use computer software to plan a project; prepare a budget; conduct a cost/benefits analysis; design an RFP process; write a job description; develop a staffing plan.

   b) **Interpersonal Skills:** A worker must work with others effectively.
      i) **Participate as a Member of a Team:** contribute to group effort.
      ii) **Teach Others New Skills.**
      iii) **Serve Clients/Customers:** work to satisfy customer's expectations.
iv) Exercise Leadership: communicate ideas to justify position, persuade and convince others, responsibly challenge existing procedures and policies.
v) Negotiate: work toward agreements involving exchange of resources, resolve divergent interests.
vii) Work with Diversity: work well with men and women from diverse backgrounds. Examples: collaborate with a group member to solve a problem; work through a group conflict situation, train a colleague; deal with a dissatisfied customer in person; select and use appropriate leadership styles; use effective delegation techniques; conduct an individual or team negotiation; demonstrate an understanding of how people from different cultural backgrounds might behave in various situations.

c) **Information**: A worker must be able to acquire and use information.
   i) Acquire and Evaluate Information.
   ii) Organize and Maintain Information.
   iii) Interpret and Communicate Information.
   iv) Use Computers to Process Information.

Examples: research and collect data from various sources; develop a form to collect data; develop an inventory record-keeping system; produce a report using graphics; make an oral presentation using various media; use on-line computer data bases to research a report; use a computer spreadsheet to develop a budget.

d) **Systems**: A worker must understand complex interrelationships.
   i) Understand Systems: know how social, organizational, and technological systems work and operate effectively with them.
   ii) Monitor and Correct Performance: distinguish trends, predict impacts on system operations, diagnose deviations in systems' performance and correct malfunctions.
   iii) Improve or Design Systems: suggest modifications to existing systems and develop new or alternative systems to improve performance.

Examples: draw and interpret an organizational chart; develop a monitoring process; choose a situation needing improvement, break it down, examine it, propose an improvement, and implement it.

e) **Technology**: A worker must be able to work with a variety of technologies.
   i) Select Technology: choose procedures, tools or equipment including computers and related technologies.
   ii) Apply Technologies to Task: understand overall intent and proper procedures for setup and operation of equipment.
   iii) Maintain and Troubleshoot Equipment: Prevent, identify, or solve problems with equipment, including computers and other technologies.

Examples: read equipment descriptions and technical specifications to select equipment to meet needs; set up and assemble appropriate equipment from instructions; read and follow directions for troubleshooting and repairing equipment.