POSITION VACANCY ANNOUNCEMENT

POSITION TITLE:  Craftsman Technician – Maintenance Department

LOCATION:  Panola College - Carthage

EMPLOYMENT TERM:  Full-time, 12 month position

BEGINNING DATE:  Negotiable

JOB DESCRIPTION:  Perform carpentry work required in the maintenance and construction of facilities and equipment. Responsible for minor painting projects. Assist with building, electrical, and maintenance projects as assigned. Some heavy lifting is required. A full job description may be reviewed at www.panola.edu/human-resources.

QUALIFICATIONS:  At least five years experience directly related to the duties and responsibilities specified. Completion of formal apprenticeship program or completion of training program to the satisfaction of Facilities Director. Ability to work in noisy and hot environments.

COMPENSATION:  Beginning salary range for this position is $34,882 to $37,482 depending on educational background, certifications and work experience.

BENEFITS:  Group Health and Life Insurance, Educational Retirement, Social Security, Optional Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period for health coverage.

CLOSING DATE:  Screening of applications to begin September 15, 2015. Position open until filled.

**Must pass a pre-employment criminal background check.**

APPLICATION PROCEDURE:  Applicants should secure and submit an application with resume and certifications to:

Mike Edens, Office of Human Resources
Panola College
1109 W. Panola St
Carthage, Texas 75633
903.693.2021 Email: medens@panola.edu

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